



## Willow Wren Club Inc

### COMMITTEE MEETING HELD AT PINGELLY

Thursday 12 October @ 3.00pm

By electronic and in person as required

**MEETING OPENED: 3pm**

**ATTENDANCE: Ron Davey, Geraldine Jackson, Julie Davey, Electronic -Blair Shackleton and Kathleen Shackleton**

**APOLOGIES: Sandy Smith, Colin Steer, Jim Stewart**

**PRESENTATION OF PREVIOUS MINUTES:**

**1. Electronic and York Rally-June 2023**

**Moved: Julie Davey**

**Seconded: Blair Shackleton**

**Business arising from previous Minutes:**

**First Aid for free – Geraldine and Terry only members taking up the offer**

**Banner invoice paid**

**Acknowledgement – Dave & Sally Brown, Ros and George, Ron spoke to Maxine and Joe, and Maria and Gary**

**State Rally – pity that members didn't participate**

**Making changes to By Laws and JD's – Ron has made some minor adjustments and changed JD which will be sent to committee and members for AGM**

**Jim has been asked to make more rallies available for the start of next year**

**2. September 2023 electronic and Carnamah rally-Sept 2023**

**Moved: Ron Davey**

**Seconded: Julie Davey**

**Business arising from previous minutes:**

**Potts – Membership money**

**REPORTS:**

**President:**

**Ron not continuing, Geraldine, Colin and Julie not continuing**

**Treasurer: Presentation of Financial Report Cash on hand: 1981.87**

**Moved: Treasurer**

**Seconded: Geraldine**

**Send letter to older members regarding shirts for re-sale**



## Willow Wren Club Inc

Refund money to Paul for shirts and send them a letter  
Ron to contact Trevor re audit for Treasurer and club money

### Secretary:

#### Correspondence In:

- Resignations list and acceptances
- First Aid Training
- Certificate of Currency – Insurance
- Assn emails

#### Correspondence Out:

- Responses to resignations -letter

### GENERAL BUSINESS:

1. Xmas function: venue has requested \$400 deposit by end of November. A request for an invoice has been made.  
No Invoice as yet – money to be sent when invoice received – all agreed
2. All Positions to become vacant at December AGM  
Send Nomination forms next week  
Discussion about lack of nominations and what will happen
  - Chair (Ron not intending to continue)
  - Secretary (~~time expiry for Geraldine~~)(3 year term and wishes to stand down)
  - Vice chair (~~Time expiry for Colin~~)(3 year term and wishes to stand down)
  - Treasurer: Blair indicated he will stand again
  - Webmaster: Kathy indicated she will stand again
  - Registrar
  - General member: Julie not standing
  - Rally Coordinator
3. Secretary to send out nomination forms ASAP and receive nominations.
4. Returning officer for AGM election – Colin has nominated for returning office
5. Webmaster and Secretary (knowledge) to compile changeover directions for incoming committee members.  
Webmaster - to look at changing email addresses – next committee to sort out new email addresses



## Willow Wren Club Inc

**6. By Laws additions and minor tweaks. Discuss:**

**Duty statement in consultation with Sandy  
Secretary to send out copy of JD for committee  
Copy of altered by-laws to be sent out before general meeting**

**Discussion about lobbying for future positions**

**Meeting Closed: 3.39pm**

**Next Meeting: General Meeting and AGM – at 0900, on 9 December Yallingup Caves Holiday Park**