

Agenda General Meeting

Date 20 August

Location Nannup Caravan Park

1) Standing Items

- a. Attendees: Rod Sweett and Helen Dymond, Terry and Geraldine Jackson, Jim and Lynne Stewart, Colin and Christine Steer, Andy and Cheryl Rowlands, Margaret and Don McClellan, Di Silcock and Alex Robinson
- b. Apologies: Ros and George Thompson, Trevor and Christine Prebble, Alan and Chris Griggspall, Graeme Wardell-Johnson, Mick and Josie Askwith, Dave and Sally Brown
- c. Conflicts of Interest **N/A**
- d. Confirmation of last minutes
 - i. Amendments Suggested-**N/A**
 - ii. Motioned Moved by-**Jim Stewart**
 - iii. Seconded by-**Terry Jackson**
- e. Business Arising from the minutes- Logos and t-shirts

Correspondence In - Second email from Association asking for payment for overdue Insurance Account
State Rally in October and all clubs are expected to provide a prize for raffle
Response from State Rally regarding our offer to make a \$50 donation for a raffle prize stating that as a new club we are not expected to make a contribution
Email from Cheryl re club logo and uniforms
Various emails about Association minutes
Various replies re number of meetings per year
Correspondence Out – Email to State Rally Secretary offering \$50 for raffle (pending approval from our committee) – see response above
- f. **ACCWA Updates**

Expenditure Form to be handed to each member and filled in after each rally.
Data needed from members that we contribute to local community to be forwarded to Treasurer
Members to have a copy of this form for each rally
Rallies to be shared – our members were asked and all agreed that we could do this. Might learn something from other clubs
Motion: Happy to share rallies subject to no dogs and no kids
Moved: Terry, Seconded Di
Caravans are wanting money up front when booking – members have now been made aware of this and no park will have the same rules.
- g. **Milestones** – Colin Steer had a birthday the previous week and Geraldine's birthday 24 August – both wished happy birthday

2) Standard Reports

- a. **Treasurer Update** - Good news, we now have a bank account with Bendigo Bank, Kingsway. There are three current signatories: Helen Dymond, Geraldine Jackson and Colin Steer. Cheryl Rowlands is to be another signatory – forms to be sent to Cheryl by Helen
Fees paid for Club incorporation (\$...) to be refunded to Rod'

and payments for Insurance to be made

Discussion took place regarding prize money for State rally – we are a new club and not expected to contribute this year.

- b. **Rally Co-Ordinator Update:** Nannup numbers were the best so far. Western Flora was mentioned and members were reminded to make sure they had booked.

Collie is booked for October Rally and then State Rally week after Collie.

Secretary to send Cheryl application for State Rally

Toodyay Rally in November has 10 sites booked. December rally was discussed – to be held at Whitegum Farm.

Members were asked how many could/would go off-grid. Response was good.

Members were asked if they would like mid-week rallies and those able to agreed it would be a good idea.

Terry asked members to advise him when they make their bookings for the rallies so that he is aware of who is going.

- c. **Entertainment role and ideas for next rally** - Ros had offered her services and Geraldine to make contact with her for itinerary.
- d. **Press Person role for next rally** - Colin and Christine Steer offered for September at Western Flora and Cheryl Rowlands for December at Whitegum Farm

3) Other Agenda Items

- a. **Incorporation changes** – Rod advised via emails about pet and kiddy free. this was a change we had to make. Moved this to By-laws
Motion: Incorporated changes as per email as recommended by appropriate department Moved Andy Rowlands Seconded Colin Steer
- b. **Membership Process:** Membership Form to be signed by members and sent back to Secretary
- c. **Membership numbers need for more members** – We still need more members so Rod will speak to Association. Discussion took place about Founding Members and when is the cut-off point.
Motion: Foundation members are members who have attended at least one rally and paid membership fees by 1 October 2021. After this date all applicants will need to comply with membership application process. Moved Cheryl Rowlands Seconded Helen Dymond
Helen to send out Invoice plus membership for eligibility of Founding Members
- d. **Designs Update- logo, shirts badges** – Cheryl asked questions about the logo and discussions took place. Jim provided further information about logos. His friend is looking at our logo situation. Shirts were discussed and it was suggested about \$40 per shirt but discussion went on about design. Rod was going to speak to Association and ask if they had a specific graphic designer that is used by them. Cheryl is pursuing her contacts of which she has many. Jim has been very helpful with his knowledge through his work colleague.
- e. **Motion:** That we agree to design and purchase Association Logo and IP for club

Moved Cheryl, Seconded Colin

Motion: Cheryl will investigate and send through costs of an easy-care collared polo shirt with UPF rating in a style that has both ladies and gent's versions in a range of sizes

Moved Christine Steer, Seconded Andy Rowlands

Expression of interest – shirts, caps to be passed around and Andy suggested making extra payment towards shirts

- f. **Games- what games do we need, housing of games:** Ladder Toss has been kindly donated by Mick and Josie Askwith. Terry and Geraldine will house it for the time being
- g. **Services feedback** – Rod supplied information about forwarding information back to restaurant, caravan parks etc. Individuals can forward feed-back but only in their own name. Process for complaints to be taken through Chair, or committee person, and if a person has a complaint that needs to be done only in their name. Secretary/Entertainment Officer or Rally Co-Ordinator is to send email to Caravan Park/Restaurant thanking them for their service
- h. **State and National Rallies** – State Rally to be held in October and to date 3 members are attending
- i. **Other business**
 - Meetings** – general meetings are only to be held twice per year initially. Committee meetings will be held at each rally.
 - Prospective AGM – November or December Rally
 - Discussion took place regarding compilation of Membership Application Forms. Format decided upon
 - Meeting closed 9.15** {started at 5.15pm but was interrupted by the service of dinner on a very, very cold night outside on the deck of Rod and Helen's very small cabin.)